



## VACANCY – MANAGER, SUPPLY CHAIN

Applications are invited from interested and suitably qualified individuals for the position of **Manager, Supply Chain, FortisTCI**, Providenciales, TCI.

### Description

To manage and coordinate the Supply Chain activities of the Company (inclusive of all service territories) in a cost effective and efficient manner that maximizes and enhances Shareholders' values. Ensure that costs for the company's products/materials are allocated according to corporate procedures and in compliance with financial accounting standards. Work with the Director of Financial Services and Supply Chain and other managers to ensure that necessary supply chain controls are operating effectively and efficiently thus allowing the smooth and controlled use of the company's assets.

### Main Duties & Responsibilities

- Create and continuously improve the company's supply chain strategy.
- Monitor supply chain performance with relevant KPIs.
- Collaborate with other departments to create coordinated short- and long-term planning for business growth.
- Responsible for the preparation and execution of departmental budgets.
- Negotiate with suppliers/vendors to optimize earnings and improve financial targets.
- Responsible for the execution and oversight of Vendor and Contract Management.
- Consider the environmental impact of the supply chain in order to meet sustainability targets.
- Implement new technologies and stay alert to new trends and developments in the sector that could impact resource costs.
- Conduct monthly capacity and performance analyses to ensure that forecasts and schedules are aligned and integrated.
- Ensure the conformity/compliance with relevant ISO standards of FortisTCI as it relates to Supply Chain and supporting functions.
- Responsible to control and monitor project total inventory expenditure including verifying and checking of invoices from suppliers and vendors to ensure that project expenditures are captured and properly recorded.
- Provide materials planning and cost controlling support for all projects which includes variation reporting and monitoring of milestone progress.
- Ensure effective project implementation to monitor the status of all materials purchases, invoicing and delivery up to the closure of the project.
- Provide cost control and planning advice to the internal team as and when required.
- Oversee the effective coordination of inventory requirements from department heads by reviewing annual maintenance and capital expenditure needs.
- Responsible for maintaining relationships with vendors and seeking out alternate vendors for products as necessary.
- Responsible for setting-up the Company's centralized warehousing system and for establishing and maintaining best practices in the Company's warehousing function.
- Responsible to ensure the scheduling and overseeing of periodic and cyclical inventory counts.
- Identify obsolescence drivers and effectively communicate solutions to third-party providers.

- Responsible to ensure that all disposal and recycling procedures are followed.
- Conduct cycle price checks to ensure inventory costs are measured in at lower cost or market as required by US GAAP.
- Assist the Finance Team with financial reporting and analysis as and when required.
- Regularly update and monitor business processes and key controls as it relates to Supply Chain and its impact on the Internal Controls over Financial Reporting.
- Other responsibilities that may be assigned from time to time.

**Academic/Technical/Management Experience & Qualifications:**

- Eight to ten years' experience in supply chain function preferably in a utility setting
- Bachelor's Degree in Business, Supply Chain Management, Logistics, or similar field
- At least five years of managerial experience required
- Excellent organizational and project management skills
- Attention to detail and creative problem-solving
- Strategic and analytical focus

**Abilities, Skills, Experience, Aptitude & Judgement:**

- Excellent team player and team building skills
- Excellent written and oral communication skills
- Influences and negotiates within the department, across the organization and with vendors to gain support for initiatives and achieve desired results
- Must possess excellent working knowledge of MS Office software programs, including MS Word, Excel, and various databases.

**Salary commensurate with experience and qualifications**

**Deadline for submission of applications through your head of department (inclusive of a cover letter, resume and a FortisTCI application form) is May 31, 2022:**

**Claudia Munnings  
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