



## **VACANCY – T&D PLANNING TECHNICIAN**

Applications are invited from interested and suitably qualified individuals for the position of **T&D Planning Technician, FortisTCI**, Providenciales, TCI.

### **Description**

To assist the T&D Planner in the provision of high quality T&D Engineering services to the company primarily in the areas of designing and managing overhead and underground line construction with supervision from senior planners. To also assist in performing T&D Line Asset Inspections and generating work orders for construction works. Also ensuring completion of 'as-built' drawings in the FTCI mapping system for network change documentation.

### **Main Duties & Responsibilities**

- Assist with preparation of Customer Cost Estimates for installations or activities involving FortisTCI Personnel/equipment or the installation of additional plant over and above the minimum company investment.
- Assist with updates and maintenance of the work order process for T&D Planning
- Assist with design and layout of underground and overhead transmission and distribution lines to established standards to meet the present and future needs of the electrical system.
- Provide input in the preparation of Distribution Standards, Safety Practices and Work Methods.
- Perform Asset Inspections on the T&D network and follow-up with work orders to be executed by FTCI line construction and maintenance teams.

### **General Responsibilities:**

- Participate in the development of policies and procedures that govern all of the above responsibilities.
- Review inventory min/max levels for all pertinent materials to ensure that adequate levels are always maintained.
- Assist the Transmission and Distribution Departments in associated required tasks.
- Follow all safety regulations in accordance with the FTCI Environmental Health and Safety Management System.
- Other duties & responsibilities which may be assigned.

### **Academic/Technical/Management Experience & Qualifications:**

- Associates Degree or Completion of Sixth Form studies in a related electrical field
- Completion of apprentice level training in related electrical field or a minimum of 2 years' experience in an electric utility environment would be an asset.
- Competence with digital computer aided design tools (CAD) would be an asset.
- Must possess a valid Turks and Caicos Driver's license and a clean police record.

### **Abilities, Skills, Experience, Aptitude & Judgement:**

- Goal-oriented and self-motivated to apply needed initiative, attention to detail and appropriate sense of urgency to achieve desired results.
- Staying current with electric utility industry standards and changes and demonstrates that knowledge by implementing appropriate changes.
- Must have knowledge of the use and purpose of all tools and equipment employed in the daily field operations.
- Ability to deliver to strict deadlines and to work under pressure.

- Excellent planning, organizing and team building skills.
- Excellent written and oral communication skills.
- Ability to multi task effectively.
- Ability to utilize computers in the Windows environment
- Ability to read maps.

**Salary commensurate with experience and qualifications**